

HOUSING AUTHORITY OF THE COUNTY OF SANTA CLARA

FAMILY OBLIGATIONS & GROUNDS FOR DENIAL OR TERMINATION OF ASSISTANCE

The "**Family Obligations**" with which you must comply are as follows (24 Code of Federal Regulations 982.551 and 982.553):

1. The family must supply any information that the Housing Authority (HA) or the U.S. Department of Housing and Urban Development (HUD) determines is necessary in the administration of the program, including submission of required evidence of citizenship or eligible immigration status. "Information" includes any requested certification, release or other documentation.
2. The family must supply any information requested by the HA or HUD for use in a regularly scheduled reexamination or interim reexamination of family income and composition in accordance with HUD requirements.
3. The family must disclose and verify social security numbers and must sign and submit consent forms for obtaining information in accordance with HUD requirements.
4. Any information supplied by the family must be true and complete.
5. The family is responsible for a Housing Quality Standards (HQS) breach caused by any of the following (24 CFR 982.404(b)(iii)(2)):
 - The family fails to pay for any utilities that the owner is not required to pay for, but which are to be paid by the tenant;
 - The family fails to provide and maintain any appliances that the owner is not required to provide, but which are to be provided by the tenant; or
 - Any member of the household or guest damages the dwelling unit or premises (beyond normal wear and tear);

If the HQS breach caused by the family is life threatening, the family must correct the defect within no more than 24 hours. For other family-caused defects, the family must correct the defect within no more than 30 calendar days (or any HA-approved extension);

If the family has caused a breach of the HQS, the HA must take prompt and vigorous action to enforce the family obligations. The HA may terminate assistance for the family if the HQS breach is not corrected within the required time allowed, in accordance with HUD regulations.

6. The family must allow the HA to inspect the unit at reasonable times and after reasonable notice.
7. The family **must not** commit any serious or repeated violation of the lease.
8. The family must notify the HA and the owner before the family moves out of the unit, or terminates the lease on notice to the owner.
9. The family must promptly give the HA copy of any owner eviction notice.
10. The family must use the assisted unit for residence by the family. The unit must be the family's only residence.
11. The composition of the assisted family residing in the unit must be approved by the HA. The family must promptly inform the HA of the birth, adoption or court-awarded custody of a child. The family must request HA approval to add any other family member as an occupant of the unit.
12. The family must promptly notify the HA if any family member no longer resides in the unit.
13. If the HA has given approval, a foster child/adult or a live-in-aide may reside in the unit.
14. Members of the household may engage in legal profit making activities in the unit, but only if such activities are incidental to primary use of the unit for residence by members of the family.
15. The family **must not** sublease or let the unit.
16. The family **must not** assign the lease or transfer the unit.
17. The family must supply any information or certification requested by the HA to verify that the family is living in the unit, or relating to family absence from the unit, including any HA-requested information or certification on the purposes of family

absences. The family must cooperate with the HA for this purpose. The family must promptly notify the HA of absence from the unit.

18. The family **must not** own or have any interest in the unit.
19. The members of the family **must not** commit fraud, bribery or any other corrupt or criminal act in connection with the programs.
20. The members of the family **must not** engage in alcohol abuse, drug-related criminal activity, or violent criminal activity or other criminal activity that threatens the health, safety or right to peaceful enjoyment of other residents and persons residing in the immediate vicinity of the premises.
21. An assisted family, or members of the family, **must not** receive Section 8 tenant-based assistance while receiving another housing subsidy, for the same unit or for a different unit, under any duplicative (as determined by HUD or in accordance with HUD requirements) Federal, State or local housing assistance program.
22. A family **must not** receive Section 8 tenant-based assistance while residing in a unit owned by a parent, child, grandparent, grandchild, sister or brother of any member of family, unless it is an HA approved reasonable accommodation. Exceptions can be made for families participating in a HA-approved Shared Housing Program.

The Housing Authority (HA) may at any time terminate housing assistance for a participant family, for any of the following reasons (24 CFR 982.552):

- a. If the family violates any Family Obligations (numbers 1 through 22, above) under the program.
- b. If any member of the family has ever been evicted from federally assisted housing in the last five years.
- c. If a HA has ever terminated assistance under the Section 8 Rental Certificate or Rental Voucher program for any member of the family.
- d. If any member of the family (including minors) commits drug-related criminal activity, or violent criminal activity.
- e. If any member of the family commits fraud, bribery or any other corrupt or criminal act in connection with any federal housing program.
- f. If the family currently owes rent or other amounts to the HA or to another HA in connection with Section 8 or public assistance under the 1937 Act.
- g. If the family has not reimbursed any HA for amounts paid to an owner under a Housing Assistance Payment contract for rent, damages to the unit, or other amounts owed under the lease.
- h. If the family breaches an agreement with the HA to pay amounts owed to an HA, or amounts paid to an owner by a HA.
- i. If the family has engaged in or threatened abusive or violent behavior toward HA personnel.
- j. If the family fails to comply with the special conditions and/or official warnings for continued assistance established by the HA in response to the family's violation of any of the above.

I have read and understand and have received a copy of the Family Obligations and Grounds for Denial/Termination of Assistance as stated above.

_____ Print Name of Head of Household	_____ Signature of Head of Household	_____ SSN of HOH	_____ Date
_____ Print Name of Spouse	_____ Signature of Spouse	_____ SSN of Spouse	_____ Date
_____ Print Name of Adult #1	_____ Signature of Adult #1	_____ SSN of Adult #1	_____ Date
_____ Print Name of Adult #2	_____ Signature of Adult #2	_____ SSN of Adult #2	_____ Date
_____ Print Name of Adult #3	_____ Signature of Adult #3	_____ SSN of Adult #3	_____ Date
_____ Print Name of Adult #4	_____ Signature of Adult #4	_____ SSN of Adult #4	_____ Date